

OFFICIAL RECORDS REQUEST FORM

To: Board of Directors of Cross Creek Homeowners Association

As a Homeowner and Member of the Homeowners Association and pursuant to S.720.303(4) Florida Statutes, undersigned hereby requests to inspect and copy the following official records of the Association:

- 1. _____
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- 2. _____
—
- 3. _____
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This written request is made pursuant to S.720.303(4), Florida Statutes, and has been sent via certified mail to the address below. Florida law requires that “The records of the association shall be made available to a homeowner within 10 working days after receipt of written request by the board or its designee.” Further, “The failure of an association to provide the records within 10 working days after receipt of a written request shall create a rebuttable presumption that the association willfully failed to comply.

Please provide the undersigned with an appointment to review the records requested above. I will call you for the appointment time in the next 10 days. Thank you.

Signature: _____

Printed Name: _____

Address: _____

Phone Number: _____ Date: _____

Mail To:

Cross Creek Homeowners Association of DeLand

1577 Corner Crossing

DeLand, FL 32720